

GOVERNMENT OF ASSAM
OFFICE OF THE DIRECTOR OF HIGHER EDUCATION, ASSAM
KAHILIPARA; GUWAHATI-19.

No.EG/Apptt/Training/36/2015/

Dated Kahilipara, the 10-02-2016

From : Shri P. Jidung, M.A., M.Phil, LL.B., AES.
Director of Higher Education, Assam,
Kahilipara, Guwahati-19.

To,

The Principal,
Arya Vidyapith College, Rangia College, B.N. College, Goalpara College, Bongaigaon
College, Margherita College, Bajali College, Nalbari College, M.N.C.Balika
Mahavidyalaya, Nowgong College, D.H.S.K. College, Marigaon College, Jagiroad
College, Mangaldoi College, Darrang College, Sibsagar College, J.B.College, Lanka
College, J.D.S.G. College, North Lakhimpur College,

Sub: Request to nominate one faculty member for attending 10-Day Training
Course on "Direct Trainer Skills (DTS)" & "Design of Training (DoT)".

Ref: Letter No. AASC(T)218/2015/06/6539, Dated 12-01-2016 received from
Deputy Director of Training (Computer) & Course Director, Assam
Administrative Staff College, Khanapara, Guwahati - 22.

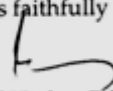
Sir,

With reference to the subject cited above, you are requested to depute one Assistant
Professor of your College to participate a 10-Day Training Course on "Direct Trainer Skills (DTS)"
& "Design of Training (DoT)" organized by the Assam Administrative Staff College, Khanapara,
Guwahati - 22 w.e.f. 15-02-2016 to 19-02-2016 and 22-02-2016 to 26-02-2016 respectively.


Further, you are requested to also report to the Assam Administrative Staff College,
Khanapara, Guwahati - 22 on or before 12-02-2016 about attending the course by the incumbent of
your College positively.

So, you are therefore, requested to do the need full, urgently with an intimation to this
Directorate at the earliest.

Yours faithfully

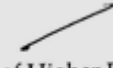

Director of Higher Education,
Assam, Kahilipara, Guwahati -19.

Memo No.EG/Apptt/Training/36/2015/

 Dated Kahilipara, the 10-02-2016

Copy to:-

1. Sri L.N. Thakur, Deputy Director of Training (Computer) & Course Director, Assam
Administrative Staff College, Khanapara, Guwahati - 781 022 for information.


Director of Higher Education,
Assam, Kahilipara, Guwahati -19.