

**TOP MOST URGENT**  
**FIXED DATE**  
**REMINDER**

**GOVT. OF ASSAM**  
**OFFICE OF THE DIRECTOR OF HIGHER EDUCATION, ASSAM**  
**KAHILIPARA, GUWAHATI-19.**

No. PC/HE/Misc./36/2016/3

Dated Kahilipara, the 30<sup>th</sup> July, 2016.

**O R D E R**

The Principals of all Govt. and Provincialised Colleges of Assam are hereby directed to ensure of strict compliance of instruction issued vide this office letter No.PC/HE/Misc./36/2016/1, dtd.20/06/2016 regarding submission of following informations on 01/08/2016 by 4.00 p.m. to DHE's Email at "[dhe-asm@nic.in](mailto:dhe-asm@nic.in)".

1. Status of functioning of Bio-metric/Paunching Machine in the College.
2. Attendance Sheet of Bio-metric/Paunching Machine of 1<sup>st</sup> August/2016.
3. Absence/list of employees not using Bio-metric/Paunching Machine on 1<sup>st</sup> August/2016.

The matter of non-receipt of above information/list of defaulter Colleges shall be referred to Govt. for taking necessary action.


Sd/-(P. Jidung)  
Director of Higher Education, Assam  
Kahilipara, Guwahati-19

Memo No. PC/HE/Misc./36/2016/3-A

Dated Kahilipara, the 30<sup>th</sup> July, 2016.

Copy to :-

1. The P.S. to the Hon'ble Minister, Education, Assam for kind appraisal of the Hon'ble Minister.
2. The P.S. to the Principal Secretary to the Govt. of Assam, Education Department, Dispur, Guwahati-6 to for kind appraisal of the Principal Secretary.
3. The Principals, Govt. and Provincialised Colleges for information and necessary action.

  
Director of Higher Education, Assam  
Kahilipara, Guwahati-19